



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
SYBIL BRAND COMMISSION FOR INSTITUTIONAL
INSPECTIONS
KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 372
LOS ANGELES, CA 90012
<http://sbc.lacounty.gov>**

Wednesday, April 27, 2016

10:00 AM

AUDIO LINK FOR THE ENTIRE MEETING. (16-2263)

Attachments: [AUDIO](#)

Present: Chairperson Barbara Bigby, Vice Chairperson Cheryl Grills
Ph.D., Commissioner Donald S. Andrews, Commissioner
Johanna Arias-Bhatia and Commissioner Eleanor R. Montañó

Excused: Commissioner Percy Duran III, Commissioner Anne S. Hill and
Commissioner Theresa Zhen

Vacancies: Commissioner Susan Burton

Staff present: Roy Sinclair and Jenny Kimbell. (16-2257)

Call to Order. (16-2129)

Chairperson Bigby called the meeting to order at 10:00 a.m.

Chairperson Bigby led in the Pledge of Allegiance, followed by a moment of silence.

I. ADMINISTRATIVE MATTER

1. Approval of the April 20, 2016 Minutes. (16-2130)

**On motion of Commissioner Donald S. Andrews, seconded by
Commissioner Bhatia and unanimously carried this item was approved.**

Attachments: [SUPPORTING DOCUMENT](#)

II. REPORTS

2. Chairperson's Report on various items. (16-2131)

Chairperson Bigby reported that she will be distributing new inspection assignments at the May 4, 2016 meeting. She also reported that Assistant Sheriff Terri McDonald will be retiring in the Spring 2016 after decades of leading the correctional systems and overseeing the Los Angeles Sheriff's Department (LASD) Custody operations for the last three years.

By the Chairperson's consent, Commissioner Montaña shared the following Daily Breeze newspaper article:

- **The County's Jailer-in-Chief (April 24, 2016)**

3. Staff Report on Correspondence Received and Department Representative Reports. (16-2132)

There was no report presented.

4. Commissioners' Reports on Group Home and/or Detention Facilities Inspections from April 21, 2016 to April 26, 2016. (16-2133)

During the reporting period, the following group homes/facilities were reported as being in satisfactory condition:

Chairperson Bigby visited:

- Murrell's Farm Boys Home - East (Hanstead Ave., Lancaster, CA) on April 21, 2016.
- Murrell's Farm Boys Home - West (Pillsbury St., Lancaster, CA) on April 21, 2016 and reported that although the home was in satisfactory condition, minor repairs are needed, earthquake supplies, breakfast menus and more information is needed on the Needs and Services Plans (NSP's). She will return in 30 days.

Vice Chairperson Grills visited:

- Dream Catcher #2 (49th St., Los Angeles, CA) on April 27, 2016 and reported that no one was home.

Commissioner Bhatia visited:

- Camp Rockey (Sycamore Canyon. Rd. (San Dimas, CA) on April 25, 2016.
- Trinity (Basye St., El Monte, CA) on April 26, 2016.

Commissioners Andrews and Montaña visited:

- Carson Sheriff Station (Avalon Bl., Carson, CA) on April 25, 2016.
- Cerritos Sheriff Station (Bloomfield Ave., Cerritos, CA) on April 25, 2016.

5. Reports from the Sybil Brand Commission's Ad-Hoc Committees. (16-2134)

Commissioner Bhatia presented the draft copy of the By-laws for additional review and to be forwarded to County Counsel.

Vice Chairperson Grills reported that the annual report is complete pending additional information to be presented for approval at a future meeting.

III. DISCUSSIONS

6. Discussion and appropriate action regarding the Sybil Brand Commission educational scholarship funds and payment of Commissioners' Commission dues. (Continued from the meeting of April 13, 2016) (16-2136)

The Commission reviewed the Commissioner's balance and agreed that each Commissioner bring their donations to the May 4, 2016 meeting.

7. Discussion and appropriate action regarding a draft letter to the Board of Supervisors requesting authorization for the Commission to support the Sheriff Department's changes in distribution of the Inmate Welfare Funds. (16-2137)

Commissioner Bhatia presented a draft copy of the letter to the Board of Supervisors to support the distribution of the Inmate Welfare Fund. The Commission reviewed and revised the draft letter and directed staff to submit the revised draft to County Counsel for review.

IV. MISCELLANEOUS

Matters Not Posted

8. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda. (16-2139)

There were no items presented for a future agenda.

Public Comment

9. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (16-2140)

There were no members of the public present to address the Commission.

Adjournment

10. Adjournment for the meeting of April 27, 2016. (16-2141)

There being no further business, Chairperson Bigby adjourned the meeting of April 27, 2016 at 10:50 a.m.

DRAFT